

**Tuesday 18th November at 5:30pm
Remote Online Meeting via ZOOM**

Present:

Patrick Kwong – Associate Member/Chair of F&R
Nader Sheta – Chair of Governors/Chair of CSQ Committee/Chair of Catholic Ethos
Committee/Chair of Governance Committee
Keni Thomas – Remuneration Committee
Graham Thompson - Principal

In attendance:

Clare Baskott - Clerk to Governors

Apologies:

None.

Absent without apologies:

Gabrielle Williams Hamer – Chair of Audit Committee

The meeting was quorate throughout

Item 1 - Opening Prayer (5.30pm)

The Principal opened the meeting in prayer at 5.31pm.

Item 2 - Apologies

There were no apologies.

Gabrielle Williams Hamer was absent without apologies.

Patrick Kwong gave apologies as he needed to leave at 6pm.

Item 3 - Declarations of Interests

None declared.

Item 4 - Minutes of Previous Meeting (30th June 2025)

The minutes of the previous meeting were approved by the Committee.

Item 4.1 - Matters Arising

There were no matters arising.

Item 5 - Review of the Focus Morning held on Saturday 11th October 2025 (5.40pm)

The Principal and Chair gave an overview of the recent Focus Morning which had included an overview of the new Strategic Plan 2025-2030, the curriculum review and the Catholic School Inspection. The Committee agreed that the content for the focus morning had been excellent and well presented.

It was noted that Governor attendance was poor. A discussion took place about the feasibility of moving the Focus Morning to a weekday in future to improve attendance. It was agreed that this will be added as an agenda item for the FGB. Clerk to add to the agenda. **Action: Clerk.**

The Principal reported that the SLT were doing more work on the curriculum review and had held a recent strategic planning day to focus on solutions to defunding.

Catholic School Inspection

The Principal explained that the college was still unsure when the next inspection will take place. The inspection team must have a member who has experience in the Catholic Sixth Form College sector; however, there were very few qualified members in the inspection team.

The college had recently added a Monday Morning briefing to the weekly college calendar.

Item 6 - Governors: Succession Planning/Training and Development and Membership

The Committee noted that Kate Bainbridge's term of office will expire at the end of December 2025 and KB had indicated that she will not seek reappointment. It was agreed that the Clerk will contact Wandsworth Governor Services for potential candidates. **Action: Clerk.**

A discussion took place about governor training. Training opportunities were circulated to Governors by the Clerk.

Clerk to check that governors have completed annual safeguarding training. **Action: Clerk.**

Clerk to arrange Anti-Fraud/Cyber Security training. **Action: Clerk.**

Clerk to download Governor training records. **Action: Clerk.**

Item 7 - Academisation Update/Working Party

The Principal explained that he had written to the Director of Education at the CES at the end of the summer term to inform her that the Governing Board were exploring the option of academisation with Christ the King College. However, he had not yet received a response.

A discussion took place about the options available for academisation. It was agreed that the Principal will arrange to meet the new Director of Education with the Chair of Governors, when the new Director is in post. **Action: Principal.**

The Principal reported that the DfE representatives had indicated that academisation

would be beneficial for the college, during the recent curriculum review.

It was agreed that academisation will be a Governing Body decision.
A discussion took place about the make-up of a future Local Governing Body and Trust Board under academisation.

It was noted that the Chair had sought advice from the Catholic Sixth Form College Association. However, the Chair was still awaiting a response from the Catholic Education Service. It was agreed that it was important to set a timeline.

Patrick Kwong left the meeting at 6:05pm.

A discussion took place about the risk of not academising and being forced into it.

Item 8 - Tracking Against the Governance Improvement Plan

A discussion took place about Tracking Against the Governance Improvement Plan. It was agreed that more evidence of progress needed to be added to the plan. Action: Clerk and Principal to update.

It was agreed that Mentors for newly appointed governors will be added to the FGB agenda. **Action: Clerk.**

It was agreed that more items should be delegated to Committees.

The committee noted the formation of the Catholic Ethos committee.

A discussion took place about streamlining meetings. The committee agreed that support and challenge was evident in FGB and committee meetings.

Item 9 - Effectiveness of Committee

Action: Clerk to circulate questionnaire following the meeting.

Item 10 - Risk Management

No updates.

Item 11 - Any Other Business

It was agreed that the November meeting schedule, where all Governors review the annual report and accounts, will be changed. From November 2026 the Financial Reports and Accounts will be presented to the F&R Committee and Audit Committee in November, followed by the FGB in December. The November date will also be moved to allow Governors more time to read the papers.

Item 12 - Date of Next Meeting

Thursday 23rd June 2026 at 5:30pm.

Item 13 - Meeting Close

The meeting closed at 6:27pm.

Summary of Actions

Action	Responsible	Deadline	Status
Add Focus Morning timing to FGB agenda	Clerk	ASAP	
Contact Wandsworth Governor Services for potential candidates	Clerk	ASAP	
Check governors have completed safeguarding training	Clerk	ASAP	
Arrange Anti-Fraud/Cyber Security training	Clerk	ASAP	
Download Governor training records	Clerk	ASAP	
Arrange meeting with new Director of Education and Chair of Governors	Principal	When Director in post	
Update Governance Improvement Plan with evidence of progress	Clerk & Principal	ASAP	
Add mentors for newly appointed governors to FGB agenda	Clerk	ASAP	
Circulate committee effectiveness questionnaire	Clerk	ASAP	

Attendance Log 2025-2026

Name	Role	30th June 2025	18th Nov 2025
Gabrielle Williams Hamer	Chair of Audit Committee	Ab	
Patrick Kwong	Associate Member	✓	
Nader Sheta	Chair of Governors/Chair of Committee	✓	
Keni Thomas	Associate Member	✓	
Graham Thompson	Principal	✓	