

**Tuesday 3rd February 2026 at 5.30pm  
Remote online meeting via Zoom**

**Agenda**

**Members:**

Femi Adedj – Parent Governor

Eleanor Cirillo – Foundation Governor

Gabrielle Williams Hamer – Chair of the Committee/Foundation Governor

**Invited attendees:**

Auditors – upon the request of the Committee

Clare Baskott - Clerk to the Governing Body

Margaret Searle - Director of Finance and Resources

Graham Thompson - Principal

The quorum is two

			Paper	BAF/RISK
<b>5.30pm</b>		<b>Standing opening items – Chair of the Committee</b>		
	1	<b>Opening Prayer</b>		
	2	<b>Apologies for absence</b>		
	3	<b>Declarations of Interests</b>		
	4	<b>Committee time with Auditors (if required)</b>		
	5	<b>Minutes of previous meeting, 11<sup>th</sup> November 2025: for review and agreement</b>		
	6	<b>Matters Arising:</b>		
	7	<b>Standing item: Cyber Security</b>		
<b>5.40pm</b>	8	<b>Internal Audit – Chair of the Committee</b> Audit Committee to review and agree plans for internal audit and key priorities for 2026-27 <i>Internal audit for 2025-26 confirmed as: Funding Assurance Continuity Planning to replace GDPR for 2025-26 due to staffing changes</i>	Verbal update	2. Funding and Finance 1. Student recruitment and retention 10. Leadership and Governance
	8.1	<b>Internal Audit Action Report – Margaret Searle</b>	Yes	
<b>6.10pm</b>	9	<b>FMCE improvement plan: monitoring of progress – Graham Thompson</b>	Yes	10. Leadership and Governance

			Paper	BAF/RISK
<b>6:25pm</b>	10 10.1 10.2	<b>Risk Management</b> To receive the updated <b>Risk Register and Board Assurance Framework</b> Principal and Clerk to update on the key risks and any updates – <b>Graham Thompson</b>	Yes	All
<b>6:45pm</b>	11 11.1 11.2	<b>Auditors Performance Review</b> To review the performance of <b>Buzzacott (external auditors) and Scrutton Bland (internal auditors)</b>	Yes	10. Leadership and Governance
		<b>Standing closing items</b>		
<b>7:10pm</b>	12  12.1  13 14	<b>Committee review of effectiveness,</b> membership and skills: online questionnaire for completion after the meeting  <b>Has the Committee identified any new or heightened risks to be advised to the Audit Committee for the risk register?</b>  <b>Any Other Business</b> <b>Identification of any confidential items</b>	Online	10. Leadership and Governance
	15	<b>Dates of next meeting:</b> Tuesday 5 <sup>th</sup> May 2026 at 5:30pm		
	16	<b>Close of meeting</b>		